

**Rochelle Park Board of Education
Regular Meeting– 7:30 P.M.
March 10, 2014**

- I. Call to Order and Flag Salute**
- II. Roll Call**

Board Members	Present	Absent
Mr. Mark Scully, Vice President		
Mr. Sam Allos		
Mrs. Arlene Buyck		
Mrs. Teresa Cravello		
Mrs. Maria Lauerman		
Mrs. Dimitria Leakas		
Mr. Jay Esposito, President		

Others present:

- Dennis McDonald, Interim Superintendent
- Christine Werner, Board Administrator/Board Secretary
- Ellen Kobylarz, Board Recording Secretary

III. Open Public Meetings Act, Chapter 231, P. L. 1975 Announcement – by Board President

In accordance with the requirements of the Open Public Meetings Act, I wish to announce that:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meeting of bodies at which any business affecting their interests is discussed or acted upon. Notices announcing the date, time and place for this Regular Meeting were sent to all concerned individuals, associations and sent to the, The Record and The Our Town, in accordance with Chapter 231, P.L. 1975.”

IV. Superintendent’s Report

V. Business Administrator’s Report

VI. Public Questions on the Resolutions (Agenda Items Only)

During this portion of the meeting, the residents are invited to address the Board regarding agenda items only.

Motion by _____, seconded by _____, to open public comment at ____ p.m.

Roll Call

MS SA AB TC ML DL JE

Motion by _____, seconded by _____, to close public comment at ____ p.m.

Roll Call

MS SA AB TC ML DL JE

VII. Items for Board Action - Resolutions

Note: Resolutions marked with an asterisk are as a result of Executive Session Discussion.

ROUTINE MATTERS RESOLUTIONS 1-10

POLICY #0168 – APPROVAL OF BOARD MINUTES

R1. Resolved, that the Rochelle Park Board of Education approves the minutes of the following meetings:

- February 3, 2014 Caucus Meeting & Executive Session**
- February 10, 2014 Regular Meeting**

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

POLICY #5200 - ATTENDANCE

R2. RESOLVED: that the Board of Education approves the attendance report for the month of February 2014 as listed:

<u>Enrollment</u>		<u>Left</u>	<u>Entered</u>
Midland School	458	1-Kndg	1-Kndg
Hackensack H.S.	155.5		1-5 th Grade
Academies/ Technical Schools	<u>17</u>		1-4 th Grade
Total	630.5		

<u>Pupil Attendance</u>		<u>Teacher Attendance</u>	
Possible Days	6867	Possible Days	816
Days Present	6567.5	Days Present	797.5
Days Absent	299.5	Days Absent	18.5
% Present	95.6%	% Present	97.7%
% Absent	4.4%	% Absent	2.3%

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

POLICY #2431 – ATHLETIC COMPETITION

R3. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the 2014 Baseball and Softball Schedules as presented.

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

POLICY #8210 - SCHOOL YEAR

R4. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the School Calendar for the 2014-2015 school year as submitted.

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

R5. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the revisions to the 2013-2014 School Calendar as submitted.

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

Policy #8420 – EMERGENCY & CRISIS SITUATIONS

R6. RESOLVED: that the Rochelle Park Board of Education approves the following Fire and Security drills held in the month of February 2014 for the Rochelle Park School District.

**Fire Drill – February 28, 2014
Security Drill- February 27, 2014**

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

Policy #5512.01 – HARASSMENT- INTIMIDATION AND BULLYING

R7. RESOLVED: that the Rochelle Park Board of Education approves the following HIB Report for February 2014 on behalf of the Rochelle Park School District.

February 2014

Reported Cases: 0
Number cases open: 0
Number cases closed: 0
Number cases determined to be HIB: 0

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

POLICY #2340 – FIELD TRIPS

R8. RESOLVED: on the recommendation of the Superintendent, the Board of Education approve the following field trip request:

Ms. Loverich, Ms. Schwarz and Mr. Cannici to accompany the 5th grade students to Medieval Times on May 23, 2014 at a cost of \$53.00 per student to be borne by parents.

Mrs. O'Brien, Mrs. Weiner, Dr. Sacco and Mrs. Fletcher to accompany the Tag students to the Teen Arts Festival on May 30, 2014. This trip was previously approved the venue changed the date.

Mrs. Gutkowski, Mrs. Cahill and Mrs. Kim to accompany the 2nd grade students to Englewood PAC on May 29, 2014 to see "The Teacher from the Black Lagoon" at a cost of \$18.00 per student to be borne by the parents.

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

POLICY #5120 NEEDS ASSESSMENT PUPILS

R9. RESOLVED: that on the recommendation of the Superintendent, the Board of Education approves the following special education placements and related services for the remainder of the 2013-2014 school year with an estimated prorated cost of \$31,000.00.

CASE# 14-03
CLASSIFICATION: HI
PLACEMENT: SHIP Hackensack
TRANSPORTATION: Regular means
TUITION: \$68,400 (Prorated daily \$380.00 per day)

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

R10. RESOLVED: on the recommendation of the Superintendent, that the Rochelle Park Board of Education adopts an additional goal, Co-Teaching to the 2013-2014 school goals.

Motion _____ 2nd _____

Roll Call

MS SA AB TC ML DL JE

PERSONNEL- RESOLUTIONS 1-6

POLICY #3240 - PROFESSIONAL DEVELOPMENT

P1. RESOLVED: on the recommendation of the Superintendent, that the Board of Education approves the participation of the persons named at the following workshops/conferences:

Jennifer O'Brien to attend "2014 NJAHPERD Annual Convention" in Long Branch NJ, on February 24/25, 2014 at a cost to the district of \$120.00

Melanie Siliato to attend "Bullying Harassment and Students with Disabilities" in Monroe NJ on March 24, 2014 at a cost of \$150.00 to the district for registration.

Christina Esposito, Nancy Oliver and Theresa Genovese at attend 'Dyslexia, Train the Trainer' on March 26, 2014 at no cost to the district for registration

Fran Hamilton and Cathy Stephens to attend "Annual Conference- Reading/Writing" in E. Brunswick on March 28, 2014 at a cost of \$150.00 per person.

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

P2. RESOLVED: on the recommendation of the Superintendent that the Board of Education approves the following persons named to the District Evaluation Advisory Committee.

Dr. Dennis McDonald

Mrs. Cara Hurd
Mr. Brian Cannici
Mrs. Lisa Fletcher
Mrs. Maria Leccese

Motion by ____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

POLICY #4431.1 – FAMILY LEAVE

***P3. RESOLVED:** that the Board of Education does hereby approve the request of Mrs. Angela Jacobus to go on maternity leave effective May 12, 2014 until the end of the 2013/2014 school year. Mrs. Jacobus will initiate the Family Leave Act starting in September 2014 for a period of 12 weeks and remain out for the rest of the 2014/2015 school year on an unpaid leave, with an anticipated return for the 2015/2016 school year.

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

POLICY #4125 EMPLOYMENT OF SUPPORT STAFF MEMBERS

***P4. RESOLVED:** on the recommendation of the Superintendent, that the Board of Education approve the following list of substitute teachers for the 2013-2014 school year at a rate of \$85.00 per day:

Lori Lala

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

P5. RESOLVED that the Rochelle Park Board of Education approves the salary of Peter Bellani, Treasurer of School Moneys to be \$5,500 for the period January 6, 2014 through the January 5, 2015 reorganization meeting.

Motion by _____, second by _____,

Roll Call

MS SA AB TC ML DL JE

P6. RESOLVED: that the Board of Education accept with regret, Angie Cella resignation and retirement letter dated March 10, 2014 from the Rochelle Park School district effective July 1, 2014. We wish her much luck and happiness in her retirement.

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

FINANCE AND INSURANCE- RESOLUTIONS- F1-F6

Upon the recommendation of the Business Administrator to the Superintendent:

POLICY #6460 – PAYMENT OF GOODS AND SERVICES

F1. RESOLVED, that the Rochelle Park Board of Education approves the March 2014 Bill List as approved by the Finance Committee, attached and listed below:

A. Regular Bills - Fund 11	\$477,861.12
B. Regular Bills - Fund 20	\$ 15,865.20
C. Capital Projects - Fund 30	\$ 30,000.00
D. Debt Service – Fund 40	
E. Food Service – Fund 50	\$14,434.62
F. Enterprise - Fund 51	\$12,316.79
TOTAL PAYMENTS FOR MARCH	\$550,477.73

TOTAL DISBURSEMENTS **\$550,477.73**

ATTACHMENT

Motion by _____ seconded by _____
Roll Call

MS SA AB TC ML DL JE

POLICY #6460 – PAYMENT OF GOODS AND SERVICES

F2. RESOLVED, that the Rochelle Park Board of Education approves the additions to the February 2014 Bill List as approved by the Finance Committee, attached and listed below:

A. Regular Bills - Fund 10	\$4,440.87
C. Regular Bills - Fund 20	
C. Capital Projects - Fund 30	
D. Debt Service – Fund 40	\$14,465.63
E. Food Service – Fund 50	
F. Enterprise - Fund 51	
TOTAL PAYMENTS FOR February	\$18,906.50

TOTAL DISBURSEMENTS **\$18,906.50**

ATTACHMENT

Motion by _____ seconded by _____
Roll Call

MS SA AB TC ML DL JE

Transfers

F3. RESOLVED, that the Rochelle Park Board of Education approves the line item transfers for February 2014.

<i>Date</i>	<i>Source Account</i>	<i>Target Account</i>	<i>Comments</i>	<i>Amount</i>
2/1/14- 2/30/14			See Attachment	\$
			TOTAL TRANSFERS	\$

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

POLICY #6820 – FINANCIAL REPORTS

Monthly Budgetary Line Item Status Certifications

F4. RESOLVED, that the Board Secretary for the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2.11 (c) 3, as of January 30, 2014 that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of NJAC 6A:23-2.11(a); and

FURTHER BE IT RESOLVED, that the Rochelle Park Board of Education certifies that pursuant to NJAC 6A:23-2-11 (c) 4 that after review of the board secretary’s and treasurer’s monthly financial reports and the advice of district officials, we have no reason to doubt that no major account or fund has been over-expended in violation of NJAC 6A:23-2.11 (b).

Motion by _____ seconded by _____

Roll Call

MS SA AB TC ML DL JE

POLICY#6660- STUDENT ACTIVITY FUND

F5. RESOLVED: that the Rochelle Park Board of Education accept the Student Activity Fund Financial Reports for the months of February 2014.

ATTACHMENT

Motion by _____, seconded by _____

Roll Call

MS SA AB TC ML DL JE

F6. RESOLVED, that the Rochelle Park Board of Education approves the application for use of school facilities made by the following groups/organizations listed below. The Board reserves the right to schedule school activities at any time.

Group/Organization	Use/Purpose/Room	Dates	Rental Fee
Township of Rochelle Park	Basketball- Gym 6pm-7:30 pm (3 rd Graders)	Monday/Friday March 17-June 13,2014	None
RP. Girl Scouts-95939	Classroom	4/10/14,5/1/14,5/15/14	None
RP, Girl Scouts-4045	Classroom	4/3/14,4/24/14,5/8/14,5/22/14,6/5/14	None

Motion by _____, second by _____,

Roll Call

MS SA AB TC ML DL JE

IX. Reports – Committee Action Items

2014 School Year

Committees	Chairperson	Co – Chairperson
Finance	Mr. Esposito	Mrs. Lauerman
Education	Mrs. Lauerman	Mrs. Leakas
Transportation	Mr. Scully	Mrs. Buyck
Building & Grounds	Mr. Esposito	Mr. Scully
Community & School Activities	Mr. Scully	Mrs. Leakas
Legislation	Mrs. Cravello	Mr. Allos
Policy	Mrs. Buyck	Mr. Allos
Board/Staff Relations	Mrs. Lauerman	Mrs. Leakas
Ad-Hoc Committees		
Negotiating	Mr. Allos	Mrs. Lauerman, Mrs. Leakas
Liaisons		
Joint Boards Coordination	Mrs. Cravello	Mrs. Leakas, Alternate
Bergen County School Boards	Mrs. Buyck	Mrs. Lauerman, Alternate
New Jersey School Boards	Mrs. Cravello	Mr. Scully, Alternate
Municipal Alliance Liaison	Mr. Allos	Mrs. Leakas, Alternate

VIII. Open to the Public (Any Item)

During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns that may be in respect to the operation of their school.

Motion by _____, seconded by _____, to open public comment at _____ p.m.

Roll Call

MS SA AB TC ML DL JE

Motion by _____, seconded by _____, to close public comment at _____ p.m.

Roll Call

MS SA AB TC ML DL JE

X. Announcements

The next Caucus Meeting will be held on Monday, April 7, 2014, at 7:30 PM in the Media Center.

XI. Executive Session Announcement (if needed)

WHEREAS, the Rochelle Park Board of Education (hereinafter referred to as the “Board”) will convene in Executive Session to discuss confidential matters which include:

_____.

NOW THEREFORE BE IT RESOLVED, the Board shall move into Executive Session to discuss the above referenced matter(s).

BE IT FURTHER RESOLVED, that the minutes of the executive session will provide as much information as possible without violating any applicable privilege or confidentiality so that the public can understand what was discussed and when available what the Board decision was.

BE IT FURTHER RESOLVED, that the minutes of the executive session will be released to the public in an appropriately redacted form within a reasonable period of time after the privilege or confidentiality is no longer applicable to such minutes.

BE IT FURTHER RESOLVED, that the redacted portion of the executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

Motion by _____, seconded by _____, to open Executive Session at _____ p.m.

Roll Call

MS SA AB TC ML DL JE

Motion by _____, seconded by _____, to close Executive Session at _____ p.m.

Roll Call

MS SA AB TC ML DL JE

Motion by _____, seconded by _____, to resume Regular Meeting Agenda at _____ p.m.

Roll Call

MS SA AB TC ML DL JE

XII. Adjournment

Motion by _____, seconded by _____, to adjourn meeting at _____ p.m.

Roll Call

MS SA AB TC ML DL JE